



**PLEASE READ THE FOLLOWING INFORMATION BEFORE
SUBMITTING YOUR PROPOSAL.**

General Information Regarding PBMTC Paper and Poster Abstracts

The Pediatric Blood and Marrow Transplant Consortium invites the submission of abstracts for papers and posters to be presented at the 7th Annual PBMTC Conference May 1, 2019 in New Orleans, Louisiana, held in conjunction with the Annual ASPHO Conference.

Important Dates

Submission

The system will remain open until January 15, 2019. **The system will close at 11:59 pm PT on January 15, 2019.**

Notification

Submitters will be notified in February 2018 regarding selection of their abstract.

Instructions for Online Abstract Submission

This is an electronic submittal system.

The PBMTC follows the same guidelines as ASPHO regarding previously presented work; these guidelines are detailed below for your reference:

Authors should please note: ASPHO has always allowed previously presented work (i.e. a platform talk presented at the ASH meeting in December of the year prior to the ASPHO spring meeting) to be presented at the ASPHO meetings. Many societies/meetings do not allow such double presentations, so authors are encouraged to verify the rules for any meeting that may occur after the ASPHO Annual Meeting. ***Material that has been or is expected to be published in manuscript form before the dates of the PBMTC/ASPHO Annual Meeting is not acceptable for presentation in either poster or platform formats.***

Case Reports are acceptable as poster abstracts, and will be graded separately from the other themes. Authors should be aware of the following:

- If it is a single case report, the uniqueness of the case (i.e. has this ever been described before?), and the relevance of the case, the treatment used, or the biology involved must be clearly discussed. The quality of the discussion and the uniqueness of the case are



generally the primary factors in whether these abstracts are deemed acceptable for (usually poster) presentation.

- In general, single case reports are discouraged, and authors are instead encouraged to see if they can put together at least a small series of similar cases.
- The committee is aware that this may be the only way for a student, fellow, or junior faculty to submit an abstract and come to the meeting, so the presenting author on such abstracts should usually be an author who fits in one of these categories.
- Case reports WILL NOT be published in PBC

Important Information about Submission and Issues Related to Copyright

The submitter will be asked to sign an Abstract Submission Agreement which confirms that they agree to grant ASPHO unrestricted, irrevocable permission to publish the abstract in printed materials, in a searchable data base, and PDF file. The submitter retains the abstract's copyright, and anyone wishing to use the abstract after the PBMTC/ASPHO Conference will be instructed to contact the submitter author for permission.

General Information / PBMTC Abstracts

- All communication will go to the Submitter.
- Abstracts are limited to 400 words. Tables and charts will not be accepted.
- All submitters (including those who submit case reports) must include the following components in the body of the abstract:
 - Background
 - Objective
 - Design/Method
 - Results
 - Conclusion
- Submitters must indicate the institution, city, state and country where the research was done.
- It is essential that each submitter select a theme (topic) for the abstract being submitted. This information is used for the appropriate grouping of papers and posters at the conference as well as for publication in the Pediatric Blood & Cancer Journal and on the ASPHO website.
 - Allogeneic HSCT
 - Autologous HSCT
 - Transplantation Biology
 - Novel Approaches
 - Supportive Care
 - Disease-Specific, Transplant-Related
 - Nursing/Allied Health
- Authors should also indicate if:



- they will be applying for the PBMTC Young Investigator Travel Award or the International Travel Award
- If you must cite a reference, please do so at the end of your abstract using the following format: author name, journal name, and year of publication, e.g., (Smith, *Ped Blood & Cancer*, 2002).
- All accepted abstracts will be published online and in the *Pediatric Blood & Cancer Journal* (online format) as submitted. Please check your submission carefully before clicking the "Submit" button in the submission system. **PBMTC will not allow any changes to the abstract once the system closes on January 15, 2019. Abstracts will be presented in ASPHO's official journal, *Pediatric Blood & Cancer* (online format) and on the ASPHO website as they appear at the time of submission.**

Policy on Commercial Support

Presentations must avoid commercialism and should conform to accreditation standards for commercial support. Presentations that constitute promotion and advertising will not be accepted, including pervasive or inappropriate use of logos. **No company product information may be displayed or disseminated in conjunction with the presentation.** If the author(s) received any funding for this research, a clear acknowledgment of support should be included at the end of the abstract, e.g., Supported by a grant from ABC Pharmaceuticals.

Selection Criteria

Paper and poster submissions will be reviewed and rated by members of the Program Committee who have expertise in the research or clinical area to which the submission belongs. Each submission will be reviewed for its scientific or clinical importance, ethical practice, and study design.

Late Breaking Abstracts

ASPHO does not allow late breaking abstracts. All submissions must be received by the January 15, 2019 deadline.

Notification of Acceptance or Rejection of Submissions

Submitters will be notified by email in February 2018 of their abstracts acceptance or rejection.